

BAPTIST GENERAL CONVENTION OF OKLAHOMA

DUE IN PAYROLL OFFICE BY THE 10TH AND 25TH FOR THE 15TH AND 30TH PAYROLLS

NAME:

DATE	TIME BEGAN	TIME ENDED	LUNCH	WORKED ON WHAT ASSIGNMENT	HOURLY RATE	REGULAR HOURS	OVERTIME HOURS	ACCOUNT TO CHARGE
APPROVED BY:			TOTAL HOURS X HOURLY RATE = TOTAL AMOUNT			TOTAL REGULAR HOURS	TOTAL OVERTIME HOURS	DATE